

**Monash University, Occupational Therapy Program 2007
Fieldwork Placement Schedule Form**

Note: Completion of this form is a statement of intent only: we understand staffing changes impact and will confirm all offers 2-3 months prior to placement commencing.

Name of Agency:

Occupational Therapist coordinating Monash University fieldwork offers.

Name:

Contact phone:

Email :

Year	Placement Structure	Week Days	Agency preference re: days of week	No. of student places
First Year : Option 1	4 Mondays: April 16 th , 23 rd , 30 th and May 7 th	Mondays (students have classes other days)	n/a	
First Year Option 2	4 days within week commencing Mon 9 th July			
Second Year May Placement	4 days per week for 3 weeks commencing 14 th May	Actual days of the week determined by student availability due to university timetable for anatomy (Probably Mon, Tues Wed & Fri)	n/a	
Second year October Placement	4 days per week for 3 weeks commencing 1 st October	Actual days of the week determined by student availability due to university timetable for elective (will vary between students according to elective undertaken). Agency to specify preferred days		
Third Year Placement	5 days per week for 5 weeks commencing 4 th June			
Third Year project placement	2 weeks at 4 days per week followed by 2 days per week for 7 weeks	Days determined by student availability due to university timetable for health promotion. Agency to specify preferred days		

In taking students on placement we request that if at all possible an occupational therapist from the agency attend the fieldwork educator workshop in March. This workshop will be run in March and is complimentary. The workshop will prepare fieldwork educators for their educative role with the Monash OT students. The program will differ from 2006. It is envisaged the workshop in 2007 will address placement objectives, SPEF issues, project placements, use of the Monash University library, Models of Practice and supervisor skills.

Please indicate whether you will be able to send an OT to this workshop from your agency Yes/No
Please indicate location most convenient for you indicating preferences; 1-4.

Brighton ----- Clayton ----- Frankston ----- City -----

Please indicate preferred date: (These weeks avoids Easter and school holidays)
Monday March 19th -----, Thursday March 22nd ----- Friday March 23rd -----,
Monday March 26th -----, Friday March 30th -----.

Signed: _____

Please return to Pamela Kirke: Fax 99044812 or mail to Pamela Kirke Occupational Therapy Program; Building B Peninsula campus Monash University; PO Box 527 Frankston Vic 3199