

Monash University, Occupational Therapy Program 2008

Fieldwork Placement Response Form

Note: Completion of this form is a statement of intent only: we understand staffing changes impact and will confirm all offers 2-3 months prior to placement commencing.

Name/Address of Agency:

Occupational Therapist coordinating Monash University fieldwork offers.

Name:

Contact phone:

Email :

Year	Placement Structure	Week / Days	Flexibility may be possible if you are unable to offer a placement within the dates specified	No. of student places
First Year : Option 1	1 day per week for 4 weeks commencing week of 31 st March	Day will need to fit around university timetable; please indicate if any week day will not suit. Placement can commence week 7 th April to avoid school holidays and finish a week later	Days of week that are unsuitable for agency----- ----- ----- ----- Indicate if later option required Yes / No	
First Year Option 2	4 days within week commencing Monday April 28th			
Second Year May Placement	4 days per week for 3 weeks commencing 12 th May			
Second year October Placement	4 days per week for 3 weeks commencing 29 th Sept	Actual days of the week determined by student availability due to university timetable for elective. This placement may be able to commence a week later on Monday 6 th October to accommodate school holidays or a week earlier if required.	Indicate if placement needs to commence a week earlier. Yes / No Indicate if placement needs to commence a week later to accommodate school holidays Yes / No	

Third Year Placement	5 days per week for 5 weeks commencing 2 nd June	This placement may be able to commence on 26 th May to avoid school holidays.	Indicate if placement needs to commence a week earlier to avoid school holidays Yes / No	
Third Year PCP project placement	2 weeks at 4 days per week followed by 2 days per week for 7 weeks commencing 4 Aug	Days determined by student availability due to university timetable for health promotion. Agency to specify preferred days	Days of week that are most suitable for agency----- ----- ----- -----	

In taking students on placement we request that occupational therapists from your agency attend the complimentary fieldwork educator workshop on Monday March 3rd 2008. The workshop will prepare fieldwork educators for their educative role with the Monash OT students. The program will differ somewhat from 2007 and will address placement objectives, project placements, working with the Gen-Y learner, contract learning, giving effective performance feedback, SPEF issues, 'blogging' support and managing the poor performing student.

Please indicate whether you will be able to send an OT to this workshop from your agency
Yes / No

Please indicate location most convenient for you by indicating preferences; 1-4. An additional Gippsland workshop is planned if we receive more than 20 responses indicating a preference for Traralgon. The likely date for this workshop is Friday March 14th.

Brighton ----- Frankston ----- City ----- Traralgon-----

Signed: _____

Please return to Pamela Kirke: Fax 99044613 or mail to Pamela Kirke Occupational Therapy Program; Building G Peninsula Campus Monash University; PO Box 527 Frankston Vic 3199