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## D Attend the Information Session

**Thursday 15th December 2011 at 2:00pm**  
**Room 101, Building 2E, Gippsland campus**

A map of the campus can be viewed here: <http://www.monash.edu.au/study/campuses/gippsland.html>

Please bring the following items with you to the Information Session:

- VTAC Offer Letter
- A pen
- WES Transaction Numbers for:
  - Enrolment Questionnaire
  - CSP HECS-HELP form (if applicable)
  - Unit Enrolment
- Credit application forms and certified copies of relevant transcripts and full details of previous study, (applicable only if applying for credit)

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## E Go to the Student Services Centre to receive your Student ID Card

**Building 1W, Gippsland campus**

This must be completed **AFTER** attending the information session.

Take your WES Transaction Numbers and VTAC Offer Letter with you to speed up the process.

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## F Select timetabling preferences

Use Allocate+ to select timetabling preferences. Allocate+ is the timetable allocation system that allocates students into classes based on their availability rather than on a 'first-come-first-served' basis.

**Complete by Thursday 16th February 2012**

<https://allocate.its.monash.edu.au/>

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## G Attend Orientation Week

This is **compulsory** for all new students and an important part of your introduction to the university. A full orientation schedule and the opportunity to personalise your orientation experience can be found at:

<http://www.monash.edu.au/orientation/>

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### Problems? Questions?

Please feel free to email questions to our general enquiries e-mail address:

[nursing.enquiries-gippsland@monash.edu](mailto:nursing.enquiries-gippsland@monash.edu)

**School of Nursing and Midwifery**

Building 2W, Gippsland campus

Phone: +61 3 9902 6454



## IMPORTANT INFORMATION

Dear Prospective Student,

Congratulations on your offer of admission to the Bachelor of Nursing Practice course offered at the School of Nursing and Midwifery, Monash University, Gippsland campus.

You must attend the Gippsland campus for an enrolment information session on Thursday 15th December 2011 at 2.00pm in Room 101, Building 2E, Gippsland campus. A map can be found at: <http://monash.edu/study/campuses/gippsland.html>

In order to complete this course you will need to undertake clinical placements in a range of health settings. It is Faculty policy that student have relevant checks in place prior to attending clinical placements. Important information will therefore be provided about:

- Immunisation requirements
- Working with Children Check (valid for five years) and
- National Police check (valid for one year)

If you have accepted your offer online and cannot attend please contact the School prior to the information session.

If you intend to apply for credit for previous studies, please bring certified academic transcripts, proof of award completion (if applicable) and outline/syllabus of completed subjects to the information session.

Welcome to the School and best wishes with your future studies.

Yours sincerely,

Prof Wendy Cross  
Head of School  
School of Nursing and Midwifery