

Monash Abroad application form

Intercampus Exchange – MBBS Year 5 Program

Intercampus Exchange – MBBS Program

With campuses in Australia, Malaysia and South Africa, Monash University makes it easy for all students to study part of their degree overseas.

The MBBS intercampus exchange program is open to fifth year MBBS students at the Malaysia campus and allows you to spend one semester at the Monash Clayton campus in Australia. You will earn credit towards your Monash degree so that you can study overseas without adding additional time to your degree.

As an intercampus exchange student you will continue paying your normal fees to your home campus and you will not pay any tuition at your host campus.

You cannot transfer to Monash Australia.

Please thoroughly read pages 1-2 before completing this application form.

Closing dates

Completed applications with all attachments must be submitted either at the information session or by:

- 14 July (of year prior to exchange)

Eligibility

The MBBS intercampus exchange program is a compulsory component of the MBBS course at the Malaysia Medical School.

All students are required to spend one period of 12 weeks undertaking clinical placements while based at the Clayton campus during the 5th year of their course.

Groups of 5th year students will commence at Clayton in January, April and August each year. Students will be allocated

to one of the groups according to the clinical placements available. Personal preferences cannot be taken into account.

Students will pay their normal tuition fees to the Malaysia Medical School and will not have to pay any additional tuition fees. However you will need to pay for:

- your airfare and other travel costs
- an Australian student visa (\$A450 in May 2008)
- Overseas Student Health cover, which is an Australian government visa requirement (\$A175 in May 2008)
- travel insurance, which is a Monash University requirement for all students studying overseas
- your accommodation at the Monash Halls of Residence at Clayton (\$A181 per week in May 2008 but likely to rise by approximately 5% in 2009)
- all your other living costs while you are in Australia, including the cost of transport to the hospitals where you will do your clinical placements

Accommodation will be arranged at the Monash Halls of Residence at Clayton and all students are required to stay there.

English language requirements

Monash University does not require any proof of your English language proficiency.

However, depending on your nationality, you may have to submit an IELTS or TOEFL test result in order to obtain an Australian student visa, despite the fact that you are studying at an English language university – see the section on visas below.

Travel grants

All students participating in the program will receive a Monash Abroad travel grant of \$A3,500. This will be paid into your Australian bank account after you have arrived in Australia.

Where to send your application

Your completed application form, including all relevant documents (keep a copy for your records), should be hand delivered or mailed to the office below on your home campus.

Monash University Clinical School

Student Administration Officer
JKR 1235 Bukit Azah
Johor Bahru
80100
Malaysia
Tel: +60-7 2190 635

Visa

You must obtain an Australian student visa (sub-class 573) before you leave Malaysia. Students who are Malaysian citizens can apply on-line but students of other nationalities may have to apply to the Australian High Commission in Kuala Lumpur.

As a condition of your visa you will be required to purchase Overseas Student Health Cover which provides limited medical insurance while you are in Australia. This will be arranged for you by Monash Abroad at your expense.

Depending on your country of citizenship you may have to submit an IELTS or TOEFL test to prove your English proficiency. This does not apply to students who are Malaysian citizens but it may apply to students of other nationalities. If this does apply to you, allow plenty of time as it could take 8 weeks or longer to obtain your visa.

Further information about applying for an Australian student visa can be found at www.immi.gov.au/students/.

How to apply

Although the program is a compulsory component of your course, you must still complete this application form and submit it with supporting documents on time.

An information session for all 4th year students will be held in June or July each year to give you plenty of time to prepare for your intercampus exchange in Australia during your 5th year. The information session is compulsory.

The steps in the application process are simple.

Step 1 – Attend the compulsory information session

This will be held in June or July and you will be notified of the date, time and place. Staff will explain how the program will operate, what you need to do to prepare and what you can expect to experience while you are in Australia. They will also help you complete this application form.

Step 2 – Complete this application form

- Complete all sections in black ink in BLOCK LETTERS.
- Complete your financial plan carefully. You do not need a minimum amount of money to go on intercampus exchange but the plan will help you understand the costs involved and plan your savings.
- Complete the application for on-campus accommodation. It is a program requirement that you stay in the Monash halls of residence on the Clayton campus.

Step 3 – Obtain passport photos

You will need to provide with your application 4 standard colour passport photos.

Step 4 – Lodge your application by 14 July

Once you have completed your application and attached your photos you must lodge it at the information session or at the office shown on page 1 by the due date of 14 July.

Monash Abroad application form – Intercampus Exchange

1. Personal information

Monash ID number: _____ Title: _____

Surname: _____

Given names: _____

Sex (please tick): Male Female Date of birth (day/month/year): _____ / _____ / _____

Are you registered with the Disability Liaison Unit? No Yes

Postal address for correspondence

Number and street: _____

Suburb: _____ State: _____

Country: _____ Postcode: _____

Telephone AH: (_____) _____ BH (_____) _____

Mobile number: _____ Fax: (_____) _____

Monash email: _____

Personal email: _____

Nationality: _____

Country where Passport was issued: _____

Passport number _____

Are you an International student? No Yes

Are you registered with the Disability Liaison Unit? No Yes

Emergency contact details

Name: _____

Telephone AH: (_____) _____ BH (_____) _____

Mobile number: _____ Fax: (_____) _____

2. Monash course information

Course code: _____ Course title: _____

Campus: Malaysia

3. Host campus details (the campus you will attend)

Overseas Monash campus: Clayton Country: Australia

I am applying to commence the program. year: _____

4. Faculty approval

Managing faculty: Medicine, Nursing and Health Sciences

Managing faculty approves this application and the overseas study plan be credited to the students degree upon successful completion.

Name: _____

Faculty signature: _____ Date: _____ / _____ / _____

5. Financial plan

The purpose of the financial plan is to encourage you to research the costs associated with studying overseas.

Estimated funds available	\$AU	Estimated expenses	\$AU
Savings to date		Airfare	
Expected savings now to departure		Visa(s)/passport	
Family/other contribution		Travel insurance	
Centrelink		Accommodation	
Grants – please specify:		Living costs (food, transport, spending money)	
Scholarships – please specify:		Books/stationery	
OS HELP loan		Other – please specify:	
Other – please specify:			
Total funds available		Total expenses	

6. Student declaration

I have read the Monash University statement on privacy and the purposes for which my personal information will be used (available at www.adm.monash.edu.au/sss/pc/privacy/pc_privacy_coll.htm). I agree to be bound by the Statutes, regulations and policies of the university as amended from time to time and agree to pay all fees, levies and charges directly arising from my enrolment. I consent to receiving information electronically and agree to access the correspondence of my Monash University email account on a regular basis. I authorise the university to obtain official student records from any educational institution necessary to make an informed decision about the application or matters that concern my enrolment.

I authorise the Monash Abroad Office to distribute my personal details when pertaining to my exchange.

I hereby confirm that I have adequate financial resources to enable me to participate in the Monash Abroad Program.

I declare that the information I have supplied on this form is, to the best of my knowledge, complete and correct.

I acknowledge that Monash University may terminate my participation in the intercampus exchange program if I have misrepresented my past and/or present circumstances.

I understand that approval of my application is dependant on final approval by Monash Abroad, my faculty and the host campus, and the granting of a student visa by the host country. I understand I am responsible for all immigration issues.

I authorise the Monash Abroad Office to distribute my email address to other Monash University students interested in joining the program.

I acknowledge that it is my responsibility to ensure that I am enrolled correctly at Monash by my faculty/faculties before I depart for my intercampus exchange.

I acknowledge that I will not be paid my grant (if eligible) until my Monash enrolment for the overseas program is correct.

I agree to enrol only in units at my host campus which have been approved as part of the MBBS intercampus exchange program.

I understand that if my enrolment is encumbered at any stage, my participation in the program may be cancelled.

I understand that I will be required to live in Monash on-campus accommodation.

Students signature: _____ Date (day/month/year): _____ / _____ / _____

7. Checklist (Please tick)

Only hand in your application when you have completed all of the following:

- Completed application form (all questions)
- Four passport photos attached
- I have kept a photocopy of my application for my own records

Application for Monash on-campus accommodation – MBBS Intercampus Exchange Program

Monash Office use only

Student ID: _____

Receipt No: _____

Date: ____ / ____ / ____

One stop code: _____

Return application to Monash Abroad with your intercampus exchange – MBBS program application form.

Please **DO NOT** send it directly to Monash Residential Services.

The information on this form is collected for the primary purpose of registering for accommodation. The secondary use is for the health and welfare of the resident, university administration purposes, correspondence and communication. If you choose not to complete all questions on this form it may not be possible for MRS to assist you with your request. Please refer to the MRS Privacy Collection Statement @ www.mrs.monash.edu.au/ Personal information may also be disclosed to Monash University and its controlled entities. You have the right to access personal information that Monash University holds about you, subject to any exceptions in relevant legislation. If you wish to seek access to your personal information or inquire about the handling of personal information, please contact the University Privacy Officer on +61 3 9905 6011.

Please tick boxes where applicable.

1. Personal information (same as your passport)

Mr Miss Ms Mrs Other (specify): _____

Family name: _____

Given name: _____ Preferred name: _____

Male Female Date of birth (day/month/year): ____ / ____ / ____

Country of birth: _____

Country of citizenship: _____

2. Home University details

Name of Home University or Agent: **Monash University** Country **Malaysia**

Student status: Intercampus Exchange – MBBS Program

When do you plan to attend Monash University? (leave blank, faculty will complete)

Group one (January – April) Group two (April – July) Group three (August – November)

Year commencing at Monash Australia:

Level: Undergraduate (first degree)

3. Students permanent contact details (in your home country)

Permanent Home address: _____

Address valid to (dd/mm/yyyy): ____ / ____ / ____

Telephone (include country code): (____) _____

Mobile/Cell (include country code): (____) _____

Fax (include country code): (____) _____

Email: _____

(Offers are issued by email. Students must provide a current and reliable email address. Please print clearly.)

Name of emergency contact: _____

Relationship to you (eg. father): _____

Home telephone (include country code): (_____) _____

Work telephone (include country code): (_____) _____

Mobile/Cell (include country code): (_____) _____

Email: _____

Do you have any allergies or are you taking any medication that you would like us to be aware of?

Specify: _____

If, as a result of a disability or chronic medical condition, you will require modifications to your residential accommodation, please contact Monash Residential Services on +61 3 9905 6200 (if your application is successful). We recommend that residents take out membership with the Metropolitan Ambulance Service (www.mas.vic.gov.au) or Rural Ambulance Victoria (www.rav.vic.gov.au).

4. Declaration

I understand that consideration of this application is conditional upon my continuing enrolment as a student at Monash University unless the Head/Manager of Monash Residential Services decides otherwise. I also accept the right of an authorised representative of Monash Residential Services to access my academic results whilst I remain in residence. If successful, I understand and accept that Monash Residential Services has offered me accommodation on the condition that I remain a full time exchange or study abroad student and that if I change my status I may be required to vacate my room. If accepted, I agree to abide by the Conditions of Residency, the Accommodation Fee Regulations and with other such regulations and rules as are specified on the MRS website. I agree to pay all requisite fees and invoices at the time specified.

I agree to Monash Residential Services supplying my room number and phone number to Monash Abroad.

Students Signature: _____ Expiry date (mm/yy): _____ / _____ / _____

5. Accommodation checklist

Your application will not be considered unless the following documentation is provided:

- Completed application form (all questions)
- Two recent passport photos. Print your name on the back of each photo and attach securely to your application

CRICOS provider: Monash University 00008C