

## Accommodation: Monash Rural Health Policy

### Purpose

To ensure equitable and unbiased access to student accommodation across Monash Rural Health sites for short and long-term placements, where available.

### Scope

Students, staff and key stakeholders of Monash Rural Health, Monash University

### Policy Statement

Monash Rural Health will ensure that access to all rural sites will include:

- equity for all medicine, nursing and allied health students across all sites, including North West and South East rural sites;
- short-term Monash Rural Health accommodation for non-Monash University nursing and allied health students;
- student accommodation income and expenditure which is sustainable across all sites; and
- an environmental footprint which is guided by the Monash University Environmental Policy.

### Supporting Procedures

Accommodation: Monash Rural Health Procedures

### Supporting Guidelines

Nil

### Responsibility for Implementation

All staff and key stakeholders of Monash Rural Health accommodation sites and facilities.

### Key Stakeholders

- All staff from Monash Rural Health, Monash University
- Medicine, Nursing and Allied Health students and staff

### Approval Body

Monash Rural Health Executive Committee

### Endorsement Bodies

Monash Rural Health Executive Committee  
Monash Rural Health Managers Committee

### Related Policies

Monash University Environmental Policy

MRH Accommodation Policy 2017 V1.6.docx	Version: 1.6
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### **Date Effective**

January 2017

### **Reviewed**

July 2016

### **Owner**

Head of School, Monash Rural Health

### **Content Enquiries**

Manager, Rural Health Education Program (Office of Head of School)

## Accommodation: Monash Rural Health Procedures

### Title of Parent Policy

Accommodation: Monash Rural Health Policy

### Procedures regarding student accommodation for long-term and short-term placements

- These procedures guide the equitable and unbiased access to student accommodation across Monash Rural Health sites and facilities for short and long-term placements, where available, for Monash medicine, nursing and allied students and non-Monash nursing and allied health students.
- The leasing and utility (electricity, rates, gas, wood) budget has been submitted to Faculty of Medicine, Nursing and Health Sciences. There is expectation that the budget will keep within this projected expenditure.
- Monash Rural Health sites determine a utility bill ceiling – students are required to pay costs incurred above this ceiling. The ceiling is set by Monash Rural Health site Managers, with responsibility for local student accommodation. The utility ceiling may vary from site to site, given variations in weather, types of heating/cooling and accommodation offered. The utility ceiling across rural sites is set in order to deliver the 2017 utility budget target.
- Students are required to leave the accommodation in the same condition as when they arrived and will be invoiced for any damages incurred and/or cleaning, if properties are not left in an acceptable condition.
- Structural changes to dwellings are strictly prohibited across all Monash Rural Health student accommodation, including all fixtures, furniture and fittings.
- Accommodation is not provided to students' partners or family members for short and long-term placements.
- Pets are strictly prohibited at any Monash Rural Health student accommodation site in relation to short and long-term placements.
- MRH Student Accommodation Standard Furnishings listing for 2017 is attached to this document.

### *Long-term (Years 3B and 4C) accommodation – Monash University medicine students*

- Students taking up long term Monash Rural Health accommodation (greater than 12 weeks) will be asked to review and sign accommodation documentation including a Tenancy Agreement, Condition Report and a departure checklist.
- Accommodation is provided, where available, for direct entry and graduate entry students undertaking long-term placements at Monash Rural Health sites.
- Priority access is provided to students who do not have a local address near their relevant site.
- Monash Rural Health Latrobe Valley and West Gippsland has limited accommodation availability in 2017 – students requiring accommodation (and who do not have current or local accommodation) will be allocated to accommodation through a ballot system. If successful, they will be allocated accommodation for the duration of their placement. If unsuccessful, students will be required to source their own accommodation. Monash Rural Health site staff will be able to provide students with information to assist them in sourcing local accommodation.

- An accommodation rental fee of \$103.00 per week is payable by the student for long-term placements. This fee is inclusive of utilities, Wifi, and garden maintenance.
- Accommodation rental fees are payable for the full duration (42 weeks) for the following long-term rural placement periods. This period includes time allowed for relocation.
  - **YR 3B:** 6 February – 10 November, 2017
  - **YR 4C:** 30 January – 3 November, 2017

***Short-term placement accommodation for Monash University medicine, nursing and allied health students and non-Monash University nursing and allied health students***

- Short-term placement accommodation incurs an accommodation rental fee of \$50.00 per week (\$10/night capped at \$50/week).
- **Non-Monash University students please note:** Wifi is available at Monash Rural Health facilities. Please liaise with MRH rural health staff at your local site for further information regarding connectivity.

*Note: Students that already receive an allowance from Centrelink (such as Abstudy or Austudy) and are paying an accommodation rental fee at Monash Rural Health student accommodation sites, may also be entitled to receive a Rent Assistance payment. As payments are assessed individually, students are required to contact Centrelink direct.*

### **Scope**

Students, staff and key stakeholders of Monash Rural Health, Monash University

### **Responsibility for implementation**

All staff and key stakeholders of Monash Rural Health accommodation sites and facilities

### **Endorsement bodies**

Monash Rural Health Managers Committee  
Monash Rural Health Executive Committee

### **Reviewed**

August 2016

### **Date Effective**

January 2017

### **Content Enquiries**

Manager, Rural Health Education Program (Office of Head of School)

### **Appendix**

Monash Rural Health list of furnishing requirements

<b>MONASH RURAL HEALTH - STUDENT ACCOMMODATION 2017</b>		
<b>STANDARD FURNISHINGS GUIDE FOR UNITS/HOUSES</b>		
<b>Kitchen</b>		<b>Bedroom</b>
Baking tray		Bed side lamp
Can opener		Bed/Mattress/Base/King Single minimum
Cannisters		Bedside table
Chopping board		Desk chairs
Colander		Globes
Corkscrew		Mattress protectors
Crockery set		Student desk/table
Cutlery set		
Dish rack		<b>Laundry/Bathroom</b>
Drinking / wine glasses		Broom
Fire blanket		Brush and shovel
Fire extinguisher		Clothes airer
First Aid Kit		Clothes basket
Frypan set		Sponges, soap & toilet paper (start)
Grater		Door mats
Ice cube tray		Iron
Kettle		Ironing board
Kitchen scissors		Mop
Knife block		Peg basket & pegs
Measuring jug/cups		Plastic bucket
Microwave		Shower caddy
Microwave dishes		Small rubbish bin
Mixing bowls		Toilet brush
Oven mitts		Vacuum cleaner plus bags
Oven-wear dishes		Washing basket
Pizza tray		Washing machine
Place mats		
Plastic kitchen utensil set		<b>Lounge</b>
Potato masher		Coffee table
Plastic storage containers		Dining setting
Refrigerator		Lounge suite
Rice cooker		Side tables
Roasting pan		Television
Rubbish bin		Television cabinet
Salad bowl / salad servers		
Salt and pepper shakers		<b>Starter Groceries</b>
Sandwich press		Air freshener
Saucepan set		Cleaning cloths / sponges
Serving platters / plates		Dishwashing liquid
Soup ladle		Rubbish bags
Tea towels		Toilet paper
Toaster		
Tongs		
Vegetable peeler		
Whisk		
Wooden spoons		