8) Workshop Content Evaluation

Name of Workshop: _____   Date: _____

PRE WORKSHOP QUESTION:

1.   What would you like to learn from this workshop today?

....

2.   How confident in your knowledge and skill in this area of work now?

Not very confident				*Neutral*					*Very confident*
1	2	3	4	5	6	7	8	9	10
O	O	O	O	O	O	O	O	O	O

Please make any notes that you wish about the workshop here:

_____

_____

POST WORKSHOP QUESTION:

Stimulating									*Boring*
1	2	3	4	5	6	7	8	9	10
O	O	O	O	O	O	O	O	O	O

3.   What did you like best about the Workshop?

....

4.   What did you like least about the Workshop?

....

5.   What did you learn from the Workshop?

....

6.   What did you not learn from the Workshop that you were expecting to learn?

....

7.   What do you think should be added to the Workshop?

....

8.   What do you think should be dropped from the Workshop?

....

9.   To what extent did the Workshop duplicate what you had learned previously

10. What are your views on the handouts issued? *(Please Circle)*

Poor quality   ***Excellent quality***

1	2	3	4	5	6	7	8	9	10
○	○	○	○	○	○	○	○	○	○

(Please tick ☑)

Too many	☐	Just right	☐	Too few	☐
Not at all relevant	☐	Satisfactory	☐	Very relevant	☐

Any comments on the above ratings?

....

....

11. What are your views on the visual aids used? *(Please Circle)*

Too many   ***Just right***   ***Too few***

1	2	3	4	5	6	7	8	9	10
○	○	○	○	○	○	○	○	○	○

12. Will you recommend this workshop to other staff? *(Please Circle)*

Definitely not   ***Neutral***   ***Definitely Yes***

1	2	3	4	5	6	7	8	9	10
○	○	○	○	○	○	○	○	○	○

RECOMMEND WORKSHOP TO OTHERS

13. Will you recommend this workshop to other staff?

Will NOT recommend to anyone   ***I will recommend this workshop***

1	2	3	4	5	6	7	8	9	10
○	○	○	○	○	○	○	○	○	○

14. What did you learn from this workshop today?

....

....

15. At the end of the day, how confident do you feel in your knowledge and skills in this area of work now?

Not very confident   ***Neutral***   ***Very confident***

1	2	3	4	5	6	7	8	9	10
○	○	○	○	○	○	○	○	○	○

Please feel free to make any other comments.

....

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Thank you for your time